

# TASC ELECTION PACKET



2018

# TASC OFFICER POSITIONS

The officers of the organization shall consist of President, Vice President, Secretary Host, and Area Representatives. The candidate's school must have been a member of TASC for the past two consecutive years in order for the candidate to be able to run.

## **Duties of the President:**

- a. To preside at all executive board meetings and at the state convention
- b. To cast the deciding vote in case of a tie
- c. To attend TASC summer camp
- d. To appoint a parliamentarian for the state convention to be announced at the first general session
- e. To appoint all student advisory members of the executive committee agreed upon by the executive chairman
- f. To work with other officers to formulate goals subject to the approval of the executive committee
- g. To work with the executive chairman to put out a newsletter that should come out at least three times per school year
- h. To attend the NASC conference and represent Tennessee at all state officer functions during this conference
- i. To work with the secretary host and organize a program of small group workshops to be conducted at the state convention

\*Any student seeking the office of president must gain permission from his or her local administration. Said school must have declared its intention and the name of its student representative in writing to the executive chairman and current vice president by the date stated in the mailing instructions.

### **Duties of the Vice President:**

- a. To assist the president and secretary host in all business matters
- b. To preside in the absence of the president
- c. To oversee elections and the installation ceremony
- d. To organize the state service project
- e. To attend TASC summer camp
- f. To attend all TASC executive board meetings

\*Any student seeking the office of vice president must gain permission from his or her local administration. Said school must have declared its intention and the name of its student representative in writing to the executive chairman and current vice president by the date stated in the mailing instructions.

### **Duties of the Secretary Host:**

- a. To handle all convention correspondence
- b. To coordinate all financial matters involved with the state convention and provide a financial summary at the fall board meeting
- c. To preside in the absence of the president and vice president
- d. To attend TASC summer camp
- e. To work, as needed, with the workshop/convention coordinator in planning the state convention
- f. To attend all TASC executive board meetings

\*The secretary host(s) (a school can select up to two individuals to hold the position of secretary host) must be chosen in the same manner as noted above. In addition, the school must obtain the superintendent's permission if the convention is to be held in a school building. The signature must also be included in the letter declaring the intention of a school to run.

### **Duties of the Area Representatives:**

- a. To attend all executive board meetings.
- b. To work with his/her advisor to plan and carry out at least one area workshop to be held within the student's district
- c. To attend TASC convention and summer camp
- d. To conduct any area meetings for his/her respective area during his/her term of office
- e. To submit any information for the TASC newsletter

\*Any student seeking the office of area representative must be chosen in the same manner as noted above for president and vice president.

### **Duties of the Advisors of Student Officers and Representatives:**

- a. To attend TASC executive board meetings
- b. To provide support to student officers and representatives in the appropriate manner
- c. To assist student in planning and carrying out at least one workshop during student's term of office (applies to area representative)
- d. To assist student representatives in planning and carrying out the state convention during the student's term of office (applies to secretary host)
- e. To provide the financial coordinator and the workshops coordinator with a financial summary and report of each workshop hosted the district advisor's respected area

# TASC General Campaigning and Election Rules

**Please initial at the end of each individual guideline to indicate your understanding and promise to uphold the guideline.**

1. Campaigning must be fair, respectable, and considerate of others.
2. All campaigning must be in good taste. There are to be no hidden meanings, innuendoes, and no material inappropriate for a leadership conference.
3. There is to be no campaigning in the room where the General Sessions are held.
4. There will be a MANDATORY Candidates' Meeting the afternoon of the first day of convention (TBA). The advisor and candidate must attend this meeting. If the candidate and advisor are not BOTH present, the candidate will not be able to campaign until they have both met with current vice president and advisor. Also, a copy of campaign speeches must be turned in at the meeting.
5. No campaigning is allowed prior to the Candidate's Meeting. This includes the wearing of T-shirts, passing out and/or posting campaign materials, mass mailing, calling, networking, or other technological uses of campaign material prior to convention. No posting on Facebook, Twitter, etc.
6. DO NOT:
  - a. Tamper with or destroy other candidate's paraphernalia
  - b. Pass out things that can be thrown (balls, Frisbees, etc.)
  - c. Use laser pointers
  - d. Distribute or use any item designed exclusively to make noise (whistles, musical instruments, etc.)
  - e. Use or distribute stickers, labels, or other adhesive materials
7. Signs:
  - a. No sign limit (number or size). Placement is on a first come, first serve basis. A sign that is covering other signs will be taken down.
  - b. Only painter's tape can be used to hang signs.
  - c. Do NOT hang signs on glass or columns.
  - d. You may hang signs from stair banisters.

e. Magnets may be used to hang signs on lockers.

f. You may have one larger banner, and you are not limited to signs that can be hung on walls. You may make flyers, or displays that can be set on the floor.

8. Individually wrapped candy handouts are welcome. So are other small items. Due to nut allergies, do not bring any candy that contains nuts.

9. Nomination and Campaign Speeches:

a. All candidates running for President, Vice President, and Secretary Host must be nominated by a student from another school. No member of the current TASC executive board may nominate a candidate. This speech must not exceed one minute. Area representatives do not have to be nominated.

b. Campaign speeches by candidates for President, Vice President, and Secretary Host may not exceed five minutes. Speeches by candidates for Area Representatives may not exceed three minutes.

c. All candidates must turn in a FINALIZED copy of their speech during the candidates' meeting. For speeches that will be given during the General Session, these copies will be placed on the podium for each candidate to use during their speech. Candidates may use note cards, but a final copy of the speech must still be turned in.

d. No skits, media, or props will be allowed during the speech. This includes the candidates' dress on stage, posters, or any other distracting materials.

e. Both nominators and candidates MUST wear business or dress attire each time they are on stage. No shorts, T-shirts, denim, or skirts or dresses of any kind. (Yes, you MUST wear PANTS. You will not be allowed on stage unless you meet the wardrobe requirements.) Plan in advance to bring ample wardrobe for stage appearances. If you have a legitimate reason that prevents you from adhering to the dress code, please have your advisor contact Traci Spain.

Questionable campaigning may result in the disqualification of the candidate(s) in question. If a situation was to occur, it would be presented to the Executive Board who will make a final decision. There will be no appeals to this decision.

If there are no nominees for a state executive office, the office will be vacant. The TASC executive committee has the authority to appoint a school to the office or assign the duties of the office to other schools.

**I have read and understand all of the General Campaigning and Election Rules. I am aware that if I violate any of these rules it may result in suspended campaigning or disqualification from the election. I have also read and understand all of the duties of the office I am running for. I am aware that, if elected to office, I must carry out all of my duties as stated in the TASC bylaws. If I am unable to accomplish this I understand that it may result in my removal from office.**

Candidate's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Advisor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

# TASC ELECTIONS 2018: LETTER OF INTENT

Please fill out this form using blue or black ink.

Student's Name: \_\_\_\_\_ Current Grade: \_\_\_\_\_

Office for which you are running: \_\_\_\_\_

Student's School Name: \_\_\_\_\_

Advisor's Name: \_\_\_\_\_

Nominating School (necessary for offices of President, Vice President, and Secretary-Host):

\_\_\_\_\_

Person speaking on school's behalf: \_\_\_\_\_

## **Student's Contact Information:**

Street: \_\_\_\_\_

City: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone Number (including area code): \_\_\_\_\_

E-mail Address: \_\_\_\_\_

## **Advisor's Contact Information:**

Street: \_\_\_\_\_

City: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone Number (including area code): \_\_\_\_\_

E-mail Address: \_\_\_\_\_



**Student Statement of Understanding:** I have read and understand the roles and duties of my office for the 2018 -2019 Executive Board. I understand that I am required to attend the Executive Board meetings throughout my term and that my failing to attend these meetings may lead to dismissal from the board. I understand that I am also required to attend TASC Summer Camp. I promise to fulfill the roles and duties of my office as to serve TASC to the best of my ability during my term.

Student's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Advisor Statement of Understanding:** As the advisor of this candidate, I understand the roles and obligations I have to help this student with his/her TASC office. I understand that I am to serve as a member of the 2018 -2019 Executive Board. I know that my attendance at the Executive Board meetings throughout my term is necessary. If my student is elected, I promise to fulfill my duties as the Advisor of a TASC officer to the best of my ability.

Advisor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Parent/Guardian Statement of Understanding:** As the parent/guardian of this candidate, I understand the roles and duties of my child's office. I understand the requirements of the office and I understand that while holding a TASC office is rewarding, it is also a big commitment. I know that if my child is elected, he/she will be required to attend the Executive Board meetings and TASC Summer Camp.

Parent's/Guardian's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Principal's Permission:** I understand that this student is seeking an elected office in TASC and is making a commitment that requires an investment of his/her time and effort. My signature below indicates that I support this student in this endeavor.

Principal's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

# 2018 TASC CANDIDATE QUESTIONNAIRE

Name: \_\_\_\_\_ Grade: \_\_\_\_\_

School: \_\_\_\_\_

What office are you running for? Why? \_\_\_\_\_

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Explain your past involvement with TASC. \_\_\_\_\_

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What is your greatest strength as a leader? \_\_\_\_\_

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What other activities are you involved in? \_\_\_\_\_

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What characteristic of Tennessee is most like you and why? \_\_\_\_\_

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Thank you for filling out the questionnaire! Make sure you fill out the media release so that we can put this on the TASC website!

# Media Release Form

I give my permission for \_\_\_\_\_ 's candidate information to be posted on the TASC website. I understand that his/her name and school will be posted on the internet prior to convention.

Parent's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Please make TWO copies of ALL pages in this packet. The original sheets need to be mailed by "certified, receipt-requested" mail to Chase Erwin, and must be postmarked by March 6th .**

Chase Erwin, UCHS Student Council  
700 S Mohawk Dr.  
Erwin, TN 37650

**One copy needs to be mailed to Traci Spain but does NOT have to be sent through "certified, receipt-requested" mail, but must also be postmarked by March 6<sup>th</sup>.**

Traci Spain  
325 S Sanga  
Cordova, TN 38018

**Please keep the third copy for your own records.**

**After your packet is received and reviewed, you will be sent an E-mail confirming that it has been received and approving your ability to run. Any further details or changes in rules and/or requirements will also be sent to you via E-mail. If you have any questions, do not hesitate to contact me.**

Traci Spain  
TASC Executive Director